

# OEM Insider

3RD QTR FY '08

JANUARY 2008

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## HIGHLIGHT ON WEBSITES

- FEMA Training:  
[www.training.fema.gov](http://www.training.fema.gov)
- NIMS Information:  
[www.fema.gov/emergency/nims/](http://www.fema.gov/emergency/nims/)

## A PEEK INTO NEXT QTR:

- 10 years later!
- Busy exercise updates
- Much Much More!

(Do you want to be in the  
OEM Insider? Contact Heidi  
Jordan with information)

## Happy 2008!

**T**wo thousand and seven was a great year, but 2008 is going to be even better!

To sum up 2007, we worked diligently on revisions to the Comprehensive Emergency Management Plan (CEMP) and other numerous plans including the Wolf Creek Dam plans. We accomplished major community outreach including the popular Community Emergency Response Team training program, National Preparedness Month, Severe Weather Awareness week campaign and much more.

This year we are going to be focusing heavily on joint training, joint exercising and enhancing information sharing across the board. One new program that is in the planning phase, includes a new Disaster Readiness class for Metro employees. This class will be a cooperative effort with agencies such as OEM, Fire, Police and others. Class topics will include what to do in the event of emergencies such as a tornado, fire, security threat or lock down situations. This program will also include having emergency drills for Metro buildings and follow up actions on issues identified. This program will be

made mandatory for certain Metro positions.

This quarterly newsletter is just one way we are going to be sharing information with you along with other avenues, including the quarterly Emergency Service Coordinators meetings.

As an important member of this community, we are looking to you for your input and suggestions in bettering Metro and Davidson county. Within this newsletter, we will be highlighting departments and special services, and we would like to include more special presentations and topics from other departments in our quarterly meetings. So please, let us know if you have something important or just interesting to share with our emergency services community.

We are looking forward  
to a wonderful year!



## An Honored Dedication

**B**ob Trice touched many lives during his life; and his passing on Christmas Eve was a shock to many. Bob dedicated his life to helping others and has made a tremendous impact in our community and beyond.

Bob served his country in the US Army for 23 years, and has been a part of the OEM family since 1998. During his work in Metro, Bob had many accomplishments beyond his regular duty as a response coordinator, but the most paramount of his work was with our team of Emergency Support Unit volunteers, and also as the Program Manager for our popular Community Emergency Response Team (CERT) training program. Bob reached out to

an unsurpassed amount of communities and citizens and helped all he could in being better prepared for the worse.

Bob will be deeply missed by many, but Bob will not be forgotten and his legacy will remain strong and constant—like he was.



**BOBBY W. TRICE**  
Nov. 6, 1948-  
Dec. 24, 2007

## JANUARY 2008

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## FEBRUARY 2008

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

## MARCH 2008

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

# Schedule of Events (3rd qtr)



- } 1/9 - Vanessa K. Free Class, 6p-9p @ EOC
- } 1/10 - ESC Quarterly Meeting, 1p-2:30p @ EOC
- } ICS-300 Classes (8-5)
  - } Jan. 8-9 @ South PD
  - } Jan. 23-24 @ East PD
  - } Feb. 5-6 @ East PD
  - } Feb. 20-21 @ South PD
  - } March 4-5 @ South PD
- } ICS-400 Classes (8-5)
  - } Feb. 12-13 @ Metro SE
  - } March 12-13 @ South PD

- } Storm Spotter Classes
  - } Feb. 26th, 6-8pm @ EOC
  - } Feb. 28th, 1-3pm @ EOC
  - } Mar. 11th, 6-8pm @ EOC
- } WebEOC Training & Exercise
  - } Feb. 19th or 20th
- } CERT classes
  - } Feb. 21, 23, 24 @ Cathedral of the Incarnation
  - } Mar. 6, 8, 13 @ Belmont Church
  - } Mar. 17, 18 for M.A.C., location TBD

## ?NIMS?



IMS this....NIMS that....but do you really understand the entire concept of the National Incident Management System and where it is headed?

It all started with Homeland Security Presidential Directive (HSPD)-5, where the President of the United States directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS) which would provide a consistent nationwide approach for federal, state, local, and tribal governments to work together in a more effective and efficient manner to prevent, prepare for, respond to, and recover from domestic incidents regardless of cause, size, or complexity.

In November of 2005, Mayor Bill Purcell signed Executive Order No. 022 which orders Metro Nash-

ville and Davidson County to use NIMS as the standard for incident management. It also orders NIMS to be incorporated into the CEMP and that OEM is to be responsible for monitoring NIMS compliance with other departments.

So to facilitate the most efficient and effective incident management, it is critical that federal, state, local, and tribal organizations utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters.

*(Continued on page 5)*

### NATIONAL INCIDENT MANAGEMENT SYSTEM

March 1, 2004



## CEMP 2008!

The Comprehensive Emergency Management Plan (CEMP) is a strategic plan that provides guidance in mitigating, preparing for, responding to, and recovering from emergencies and disasters threatening life or property within Metropolitan Nashville and Davidson County. This plan is also a framework that will guide agency organization response during emergencies, and is a framework of interagency and community-wide cooperation to enhance disaster mitigation, preparedness, response and recovery functions.

The CEMP is in the final sign off phase of going through a full revision and will be finalized soon and distributed. Metro Departments and other participating agencies have made revisions in this plan based on lessons learned from emergencies such as Hurricane Katrina and the Tornado of 2006. Large additions to the plan included the incorporation of the Pet Plan as a joint effort between the American Red Cross, Humane Association and OEM. The Pet Plan will allow citizen's

access to their pets when they are sheltered by having "pet" shelters in close proximity. Metro also formalized its partnerships with the community through a multitude of Memorandums of Understanding (MOU's) with Hands On Nashville (HON), United Way, 2-1-1 and the Community Foundation of Middle TN.

The Office of Emergency Management is overall responsible for developing and maintaining the CEMP. This includes but is not limited to ensuring the plan is current by having amendments prepared, and reviewing the plan annually to assure it reflects current policy. The last full revision was completed in June 2004.

If you have any questions regarding the CEMP, please contact Melissa Phillips at OEM.

Metropolitan Nashville and Davidson County



2004  
Comprehensive Emergency  
Management Plan



## Metro's Coffee Break

### Nashville Fire Department Promotes 14 Personnel

On Thursday, December 13, 2007, Mayor Karl Dean attended the Nashville Fire Department's promotional ceremony for 14 recent promotions which included 11 Fire Engineers, 1 Fire Inspector and 2 Fire Instructors. All of these positions are critical to fulfilling the fire department's vital life safety mission.

Fire Engineers drive and operate the fire department's heavy vehicle fleet consisting of ladder trucks, pumpers, and heavy duty rescue units and are technical experts in their discipline of equipment operation.

Fire Inspectors are assigned to the Nashville Fire Marshal's Office and under the leadership of Fire Marshal Danny Hunt. Inspectors reduce community risk by assuring through inspections that Nashville's businesses and public mercantile establishments are compliant with the nationally recognized Life Safety Code.

The position of Fire Instructor is the equivalent of a Fire Captain and is responsible for teaching a variety of fire, rescue and emergency medical topics to new and existing personnel. These personnel have the challenging responsibility of making fire fighters out of new recruits and keeping existing personnel abreast of new methods and operating procedures.



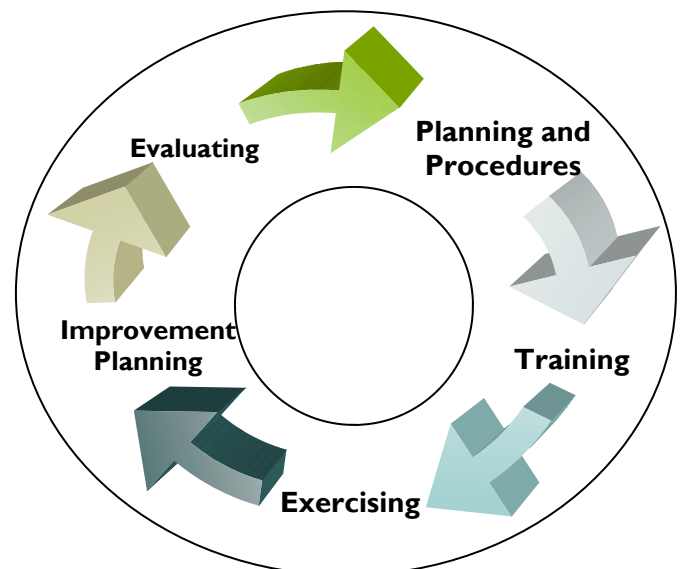
## Understanding the Exercise Cycle

**E**xercises play a crucial role in emergency preparedness, providing opportunities for emergency responders and officials to practice and assess their collective capabilities. But it can not stand alone.

Before you can exercise, you need to train, but before you can train, you need to have plans and procedures. So once there is a plan or procedure on new equipment or processes, then you need to train appropriate personnel. Then once you feel comfortable with the training accomplished, then you need to

exercise the plan or procedure. There is not a way to know if something will work, unless you try it out.

Upon completion of training and exercising, that is when you take a look at what went well, what didn't go so well, and how it can be improved or changed. Including all necessary stakeholders in your cycle is very important to get the best results. Then you re-start the cycle all over again. If one component of this cycle is missing, you will not have a complete circle.





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Mayor Karl F. Dean

OEM Acting Director Stephen Halford

### **OEM Staff Directory**

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## ?NIMS? 'cont

*(Continued from page 3)*

### **NATIONAL INCIDENT MANAGEMENT SYSTEM**

March 1, 2004



The National Incident Management System sets forth standardized procedures for managing personnel, communications, facilities and resources that will enhance local and state agency readiness, maintain first responder safety, and streamline incident management processes.

In order for States and Local governments to continue receiving certain federal funding, ever since fiscal year 2005, they have been required to be in compliance with the standards and procedures set forth with the NIMS. Each federal fiscal year (starts in October, and ends in September) there are different levels of requirements, and includes the different areas of the NIMS program as earlier mentioned. Every September, NIMS compliance reports are sent to the State, then in turn submitted to the Federal government.

One of the biggest tasks associated with these requirements is making sure everyone is trained to the proper level. The standardized NIMS training includes the Independent Study classes on FEMA.gov: IS-100/Intro to ICS, IS-200/Basic ICS, IS-700/Intro to NIMS and IS-800/National Response Plan; and the classroom setting classes of ICS-300/Intermediate ICS, and ICS-400/Advanced ICS. Certain classes are required for different levels of emergency workers, so please check with your department training coordinator for more information on who is required to do what training for NIMS. In the near future, there will be new training launched for ICS position specific training requirements. If you have any questions on specifics of what is required in order to be NIMS compliant, please contact the NIMS compliance coordinator, Heidi Jordan.